

A GUIDE TO WRITING A NEWSPAPER NOTICE

Funeral notices are usually inserted by the funeral home on behalf of the family. Notices can be placed in the; Dominion Post, New Zealand Herald, Christchurch Press and Otago Daily Times as well as the provincial daily newspapers.

Notices are charged at a per line rate, approximately 5 words per line, with the following optional information:

- Surname, first name, middle names (nickname)
- Titles, rank, service number, lodge affiliation
- How the person died
- Date of death
- Where death occurred
- Age
- Who was present
- List of family members in order of seniority or priority
- Acknowledgement to care givers
- Donations to charity
- Messages to be sent to c/o address
- Funeral details - venue, day, date and time
- Interment or cremation details
- Tribute (poem or message etc)

Here is a formal fictitious example - however feel free to get creative.

BENNETT, William John (Bill) -
Peacefully on 31st July 2011 at
Somerset Hospice aged 83 years,
surrounded by family. Loved
husband of Diana and wonderful
father and father-in-law to Karen
& Tom, Andrew & Liz, Christopher &
Jennifer and Anna & Paul. Beloved
grandfather of Anthony, Edward,
Samantha, Elliot, Charles, Emma
and Charlotte. Cherished brother
of Mary (dec), Isobel and Rachel.
Special thanks to the staff at
Somerset Hospice for their care
and support. In lieu of flowers,
donations to Oxfam NZ, PO Box
68357, Newton, Auckland 1145
would be appreciated or left at
the service. Messages may be
sent to 'The Bennett Family', PO
Box 10987, The Terrace, Welling-
ton 6143. A service to celebrate
Bill's life will be held at St Barnabas
Anglican Church, Box Hill,
Khandallah on Wednesday,
3rd August 2011 at 1.00pm
followed by interment at
Makara Cemetery.

Finally at peace